

CHEBEAGUE AND CUMBERLAND LAND TRUST Easement Monitoring Policy

It is the policy of Chebeague & Cumberland Land Trust (CCLT) to visit each property subject to a conservation easement for monitoring purposes at least once each year. Monitoring each easement property and documenting the condition of its conservation values is a fundamental responsibility CCLT assumes when accepting a conservation easement.

Ensuring that monitoring is completed annually is the responsibility of the Board of Directors. CCLT will appoint a steward for each conservation easement who will visit the property annually and will complete the monitoring report.

Monitoring reports update the Baseline Documentation Report and substantiate the condition of the conservation values of the property as of the date of the monitoring visit. The Baseline Documentation Report is the primary reference for monitoring compliance with the terms and conditions of the conservation easement.

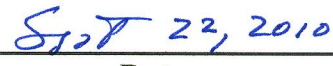
The property steward will notify the landowners prior to the monitoring visit and prepare a formal monitoring report. The report will be stored in the permanent property files in accordance with the CCLT Records Policy.

CCLT will send a letter to the land owner after the monitoring visit indicating that monitoring for the year has been completed and identifying any stewardship issues that need to be addressed.

See CCLT Easement Monitoring Form.

Certified by:


Kerry McCormack, Secretary


Date

**Chebeague & Cumberland Land Trust
 Easement Monitoring Form**

Date	
Location	
Current Owner	
Address	
Email Address	
Phone Number	
Inspection Date	
Inspection Method	
Monitor's Name	
Title	
Monitor's Email	
Phone Number	
INSPECTION	<i>Note where you went, weather conditions, notable sights and areas of concern. (Examine the materials in the monitoring and field notebooks. Note changes from the last visit, or apparent problems: If none, write "no changes observed" or "no problems observed". As appropriate, attach a sketch/map and/or take photos to illustrate your observation).</i>
Inspection Summary	
1.	CONSERVATION EASEMENT PROVISIONS
Structures	
Surface Alterations	
Vegetation Management	
Waste Disposal	

Other Specific Provisions	
Natural Changes	
Human Use	
Conservation Values	
Other Info. & Comments	
Recommended Follow-up if any	
Steward Signature	
Map or sketch attached	
Photos taken & filed with baseline data	
Note:	<i>(Be sure to date and sign all materials and provide a description and/or indicate on map or sketch where photos were taken).</i>
Owner Commentary	
Signature Owner	
Date Signed	